

Categories of personal data	Purpose of processing	Retention schedule	Lawful Basis
Contact Details	Member application	Permanent in member register	Legal obligation: the processing is necessary to comply with the law (Industrial and Provident Society Act (IPSA))
Contact Details/DoB/Nat Ins/ID documents	Identification check	7 years after member leaves	Legal obligation: the processing is necessary to comply with the law
Contact details	Member transactions	7 years accounting purposes	Legal obligation: the processing is necessary to comply with the law
Bank details	BACS/Bank transfers	7 years accounting purposes	Legal obligation: the processing is necessary to comply with the law
Card details	Prepaid Card transfers	7 years accounting purposes	Legal obligation: the processing is necessary to comply with the law
Contact Details/DoB/Nat Ins/ID documents/employment details/Bank account details	Loan applications	Permanent	Contractual Necessity: the processing is necessary for a contract with the individual
Contact Details/DoB/Nat Ins/ID documents/employment details/Bank account details	Credit checks	3 months	Contractual Necessity: the processing is necessary for a contract with the individual
Contact Details/default balance	Debt collection	Until account closed	Contractual Necessity: the processing is necessary for a contract with the individual
Contact details	Direct Marketing	Until account closed or consent withdrawn	Consent: The individual has given clear consent
Contact details	Member notices	Until account closed	Legitimate Interest -the processing is necessary for your legitimate interests
Contact details	AML SARS	5 years	Legal obligation: the processing is necessary to comply with the law
Contact Details/DoB/Nat Ins/Bank details/account balance	Single Customer View	Permanent	Legal obligation: the processing is necessary to comply with the law